



2025-26 Student Learning Outcome Assessment and Action Plan (AAP) Form

Complete the Student Learning Outcome AAP form to document assessment evidence, analysis, and action planning.

Hi Fresenai Afeworki, when you submit this form, the owner will see your name and email address ftesfaia@syr.edu



Contact Person(s) *



School/College/Division *



Department *



Program/Unit *



Curriculum Map Update (academic programs only) *

Before completing your outcome assessment, confirm that your curriculum map has been reviewed and updated for 2025–26. If it has not been updated, please visit the Curriculum Mapping page before proceeding.



Outcome *

Identify the learning outcome assessed in academic year 2025-26. If more than one outcome was assessed, please complete a separate form for each outcome. Student learning outcomes for academic programs are listed in the course catalog.

Enter value here



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Primary Evidence Student Work Title *

Student learning outcomes are assessed using two types of evidence, primary and supporting. Primary evidence are examples of student work (a project, presentation, research paper, exam questions, lab report, observation data, etc.) where they demonstrate achievement of the outcome. Write the course prefix and number or learning experience and student work title. Example: "SYR 340, final paper."

Enter value here

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Primary Evidence Description *

Example: "Students' papers will be evaluated on the quality of the thesis statement, argumentation, evidence, conclusion, sources, citation mechanics, and organization/writing."

Enter value here



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Primary Evidence Criteria *

Example: "Using a rubric with a scale of 1-5, 85% of students will achieve a rating of 4 or 5 on the final paper"

Enter value here



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Primary Evidence Results *

Provide the raw results below. Results can be: (1) Summarized (Example: Of the 20 students enrolled in SYR 340, 17 students (85%) achieved a rating of 4 or 5 on the final paper rubric (2) Provided as counts (Example: Nine students achieved a rating of "5," 8

students achieved "4," 2 students achieved "3," 1 student achieved "2," and 0 students achieved "1." (3) Broken down by meaningful subgroups (Example: When examining results by delivery mode: among the 14 campus students, 13 (93%) met or exceeded the criteria compared to 4 of 6 online students (67%).)

Enter value here



Criteria Status *

Indicate if the criteria for the primary evidence was "Met", "Partially Met", or "Not Met".

—



Supporting Evidence Title *

Supporting evidence may include another type of student work or course grades, senior exit survey, course feedback results, focus group data, placement data, etc. If the evidence is from an academic course, write the course prefix and number. Example: "Senior exit survey"

Enter value here



Supporting Evidence Description *

Example: "Students were asked to rate the level to which they achieved the program student learning outcomes upon graduation."

Enter value here



Supporting Evidence Criteria *

Example: "Using a 5-point scale to indicate achievement of the program student learning outcomes, 80% of graduating seniors will give a rating of 4 or above."

Enter value here



Supporting Evidence Results *

Provide the raw results below. Results can be: (1) Summarized (Example: Of the 39 graduating seniors who completed the exit survey, 33 students (85%) rated their achievement of the program student learning outcomes as 4 or above on a 5-point scale, exceeding the established target of 80%) (2) Provided as counts (Example: 21 students rated their achievement as "5," 12 students rated "4," 4 students rated "3," 2 students rated "2," and 0 students rated "1" (3) Broken down by meaningful subgroups (Example: When examining results by student status: among the 28 full-time students, 25 (89%) met or exceeded the criteria compared to 8 of 11 part-time students (73%).)

Enter value here



Criteria Status *

Indicate if the criteria for the supporting evidence was "Met", "Partially Met", or "Not Met".

—



Analysis *

Based on the results for both primary and supporting evidence, discuss the students' strengths and areas where they may be underperforming. Discuss potential curricular, instructional and/or programmatic changes that should be considered. Synthesize the evidence noted above and indicate what the findings mean in relation to the achievement of the outcome.

Enter value here



Overall Outcome Status *

Based on the evidence, determine if the outcome is "Met" or "Partially Met" or "Not Met".

—



Action *

Based on assessment results and analysis, identify at least one action item.

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**Action Description ***

Describe the action in detail.

Enter value here

**Action Status ***

Indicate the action status.

—

**Action Due Date ***

Action recommended due date.

Enter a date

**Action 2 (Optional)**

If you have a second action item, select it here and complete the corresponding action details.

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**Action 2 Description**

Describe the action in detail.

Enter value here

**Action 2 Status**

Indicate the action status.

—

**Action 2 Due Date**

Action recommended due date.

Enter a date



Attach Documents for Primary and/or Supporting Evidence (Optional)

Upload one consolidated PDF or Word document containing all your evidence.
Recommended size under 50 MB. Max: 250 MB.

+ Add attachments



Engagement in the Assessment Process *

Indicate which of the following best describes how faculty/staff engaged in the assessment process.

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Communication in the Assessment Process *

Indicate if the assessment results and potential actions have been communicated to the following key constituents.

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Submit



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