

Customizable Instructor Script

Course Feedback

As the semester draws to a close, students are asked to provide end-of-course feedback. A customizable script is offered below to help you facilitate a conversation about it with your students during one of your final class sessions. Some faculty provide time at the beginning of class, while others set aside time mid-way through or at the end. The enclosed QR code will direct students to log in to the course feedback system.

Please feel free to adapt the script to suit you and your speaking style.

If you have any comments, questions, or feedback on the script, contact [the OIE course feedback team](#).

Customizable Script

It is that time in the semester when students are asked to provide their end-of-course feedback for all University courses. Your *[course prefix/number or title]* experiences and perspectives are important to me and will help me to adjust this course for future students. We are going to take 10 minutes or so now to have you complete the form in class.

After you share feedback and I submit everyone's final grade, I will receive the results and read your responses carefully. In the past, I've used student feedback to...

[Tell students how you incorporated prior quantitative and qualitative feedback into your course. This could include examples of helpful feedback that was used, as well as unhelpful feedback that could not be used.]

Currently, our class response rate is **XX%** *[faculty can log in to coursefeedback.syr.edu to view the Response Rate Tracker in the upper left corner of the system dashboard]*. Thanks to those of you who have already completed the form. I appreciate you taking the time to do that.

If you have not completed the form yet, please either login with your net ID and password at coursefeedback.syr.edu or scan this QR code *[show the QR code]*. You can also log in to Blackboard in which you will be prompted to complete the form.

Please know that your responses are confidential. There are no names or identifying information attached to the results that I see, and, again, those results are not available to me until after grades are submitted.

Thanks for your input. I look forward to having a better understanding of your experiences and how learning can be improved in the future.

Course Feedback QR Code

Scan the code!

