

Quick Guide to Course Tagging

Benefits to Students:

- Highlights key knowledge and skills students can expect to learn in a course.
- Enables students to create a pathway that connects various learning experiences from their major degree, liberal arts, and other electives using a common framework.
- Enables students to connect institutional learning goals with individual courses, assignments, and experiences which provides them with language and tangible examples to discuss during their job or graduate search processes.
- Aids students in navigating various state and major requirements while developing a course schedule that produces an enriching learning experience.

Benefits to Faculty:

- Engages faculty in collaborative conversations about course design and curricula.
- Allows programs to ensure continuity across course sections.
- Allows faculty to build in intentional course learning objectives and assignments across course sections.

Course Tagging Steps:

- Access the [online course tag reflection form](#) and provide responses to each of the following prompts for each course tag:
 - Prompt 1: Identify specific learning objectives that align with the specific tag.
 - Prompt 2: Identify which course assignments engage students in developing the competency being tagged. Assignments must represent at least 30% of the course grade and can be several assignments or a single assignment.
 - Prompt 3: Describe the instructional strategies faculty use to teach the competency being tagged (e.g., lecture, flipped classroom, small group activities).
 - Prompt 4: Describe the feedback tools faculty use, beyond a letter or numerical grade, to support students' competency development (e.g., rubrics, written comments, oral critique, one-on-one meetings).

Helpful Tips and Resources:

- Review the course tagging [criteria and process](#).
- Review [approved examples](#) from SU faculty to guide your course tag reflection.
- Use the course tagging [rubric](#) to check your work before the Ad Hoc Committee on Shared Competencies reviews your submission.
- Tag your course with up to three Shared Competencies Tags via the [online course tag reflection form](#) by May 31, 2023.